



**Volunteer Association
Textile Museum of Canada**

Volunteer Committee Meeting October 2, 2013

Present: Julia Bryant, Angela Kryhul, Helen Kirkby, Vickie Grant, Susan Helwig, Talieh Farahanirad, Arlette Shulman, Laura Brocklebank, Isabel Ward, Susan Singh

Regrets: Lynne Lee, Sandra Kuzniak, Temma Gentles, Liz Jenner, Pam Craig, Sheila Thomson

Business Arising from the September 11 Minutes

- Vickie Grant continues to update the list of Volunteers of the Year from records on the third floor
- There was a discussion of the role of co-ordinators as outlined in the revised Volunteer Handbook. The draft handbook will be brought forward for final approval at the November meeting in advance of the orientation session.
- The Chair will contact the placement co-ordinators for a list of active volunteers for use by the Museum in administering the new volunteer benefits.
- There was a sharing of ideas for the November 20 orientation including tours of the 4th floor and the introduction of staff.

Chair Report (*Susan Singh*)

- John Alexander's farewell party was well attended
- The Museum's Annual General meeting was held on October 1. Two new trustees were elected. There were reports on board priorities including improved operational funding, an expanded membership base, and recruitment of future patrons.

Treasurer's Report (*Temma Gentles*)

- -The Treasurer has met with the FLOC group on managing receipts from the sale

- All Yardage Sale invoices have been paid

New Business

There was no new business

Representative and Committee Reports

Strand News (Angela Kryhul)

- Many thanks to volunteers who continue to contribute great content to Strand News
- eblasts about FLOC will go out to the mailing list gathered at the last two sales
- There is a request to put a calendar of events on Strand News

Docents (Isabel Ward)

- There is a shortage of trained docents for the fall tours

Educators (Julia Bryant)

- The educators went to the Wychwood Barns for Makers' Fair
- The fall is busy with the Open Wednesday program and school bookings coming in

Human Resources (Laura Brocklebank)

- 4 prospective volunteers were interviewed
- The application form is being re-worked. It was suggested that it could include something like "are we the right fit for you? ... visit Strand News, see the galleries or take a tour with the docents."

Library (Vickie Grant)

- September was a quiet month for visitors
- Volunteers are checking for duplicates in the collection to make more space

Shop (Helen Kirkby)

- November 20 is being billed as 20/20/20 with a special discount for volunteers

Reception (Talieh Farahanirad)

- There are 2 new volunteers training for reception and only one gap in the October schedule

Fourth Floor (Arlette Schulman)

- Volunteers have built conservation boxes for pre-Columbian and Coptic textiles

Yardage Sale (Liz Jenner)

No report

For the Love of Cloth (*Susan Helwig*)

Preparations are underway for FLOC on October 18 and 19 in the workroom at 401 Richmond.

Next Meeting of the Volunteer Committee: November 18, 2013, 4:30 pm