



## **Volunteer Association Textile Museum of Canada**

### **Volunteer Committee Meeting February 6, 2013**

**Present:** Pam Craig, Arlette Schulman, Isabel Ward, Susan Helwig, Helen Kirkby, Julia Bryant, Susan Singh, Sheila Thompson, Temma Gentles, Vickie Grant, Andrea Diplock, Lynne Lee

**Regrets:** Christina Kim, Angela Kryhul, Maurie Todd, Laura Brocklebank

### **Chair Report (Pam Craig)**

Report from the Museum's Board of Directors

- The Board but has approved funds to match a Capital Grant for building improvement.
- Reminder of the Volunteer Reception on February 20.

### ***Treasurer's Report (Temma Gentles)***

- Outstanding expenditures include a new computer purchased for the Shop.
- Draft Financial Policies and Procedures were presented. Revisions will be made based upon discussion and brought back for approval to the next meeting. The finalized version will be distributed to Section Heads, posted in the workroom and incorporated into the Volunteer Handbook.

### **New Business**

- The Volunteer Association's Annual General Meeting confirmed for May 1, 2013.

### **Representative and Committee Reports**

#### ***Yardage Sale (Andrea Diplock)***

- Work has begun in the workroom.
- The policy of workroom purchases was discussed. Those who regularly support the work of the Museum are able to purchase items. However, all items must come to the workroom for pricing prior to purchase.
- Instructions for the front desk are being rewritten to clarify the items that we can accept and the process for accepting these items.

***Docents (Isabel Ward)***

- In conjunction with the educators, docents have completed training to allow individuals with a visual impairment to more fully access Museum exhibits.
- Tour requests have increased for the Marimekko show.

***Educators (Julia Bryant)***

- Educators have completed multi-sensory training with the docents.
- The cupboard in Fibrespace has been organized and the space decorated with pillows from Humber College.

***Human Resources (Laura Brocklebank)***

- Volunteers are needed.

***Library (Vickie Grant)***

- Physical improvements have been made to the lighting and entry system.
- Plans are being discussed to reorganize the library to allow more space for books.

***Shop (Helen Kirkby)***

- Volunteers are needed for Wednesday evenings and weekends.
- Inventory will occur on April 2; counters are required.
- Have implemented a rounding process for pennies.
- The February sale is on until February 14.

***Reception (Christina Kim)***

- No report available.
- Chair to contact for update.

***4th Floor Update (Arlette Schulman)***

- Objects from the Natural Resources exhibit are back in storage.
- A large number of molas have been organized and wrapped.
- The organization of the Canadian cupboards is beginning.

***Strand News (Angela Kryhul)***

- No report

**Next Meeting of the Volunteer Committee: March 6, 2013, 4:30 pm**