



**Volunteer Association
Textile Museum of Canada**

Volunteer Committee Meeting March 5, 2014

Meeting came to order at 4 pm.

Present: Susan Singh, Temma Gentles, Julia Bryant, Vickie Grant, Helen Kirkby, Liz Jenner, Lynne Lee, Isabel Ward, Arlette Schulman, Bev Moffatt, Pam Craig, Elizabeth Harrison

Regrets: Angela Kryhul, Laura Brocklebank, Sandra Kuzniak, Sheila Thompson, Susan Helwig

Adoption of Agenda and Acceptance of the Minutes

- Moved by Isabel Ward; seconded by Julia Bryant

Chair Report

- At the Trustees Meeting there was discussion of the new Conscious Consumption Series to profile the Museum and raise funds.
- The Volunteer Chair joined the strategic planning meeting using our report for input. Future activities include improvement of the website, an interest in digitizing the Library collection, examination of new revenue sources and increased participation of volunteers in board activities.

Treasurer's Report (Temma Gentles)

- The current financial balance was discussed.

Correspondence

- Thank you cards will be sent to the Board of Directors and the Executive Director to express appreciation for the Volunteer Appreciation Event. Along with expressing our thanks, the need for door prizes, while greatly appreciated, are not necessary will be communicated.

**Business Arising
Membership Costs**

- Given that membership may be a barrier for some prospective volunteers, following an examination of how this issue is dealt with in other museums and further discussion, the Board approved the following policy: if appropriate, a prospective volunteer will be offered the option of delaying membership for three months or until probation is completed. Moved by Liz Jenner; seconded by Vicki Grant.
- Will be discussed further with the Museum.

Wide Open Wednesdays

- The Sashiko presentation at Wide Open Wednesday was a success. Over 30 people participated

New Business

Annual General Meeting

- Meeting plans are in place.
- The agenda will remain consistent. Roxane and Natalia, as well as a Board Member will be invited to speak.
- The President, Vice President and Secretary will continue their terms. Elizabeth Harrison is proposed as Treasurer.
- Volunteer of the Year is Andrea Diplock; with Lifetime Achievement awards presented to Nancy Dillow and Beryl King.

Security on Web

- Will ensure that security on Strand News is appropriate

T-Shirts/Aprons

- Will explore the feasibility of acquiring some means of identifying Yardage Sale Volunteers.

Representative and Committee Reports

Strand News

- Continues to highlight the ongoing activities of the volunteers

Docents (Isabel Ward)

- The docents led four adult tours during February in addition to our regular Sunday tours.
- Three tours are booked for March.
- It continues to be difficult to fill requests for tours.

Educators (Julia Bryant)

- Plans for March Break, including a workshop by Jerome Havre to make soft sculptures in one's own likeness

- Eleven school and college visits have been booked for March, including one from the CNIB

Human Resources (Susan Singh)

- Three applications are in process

Library (Vickie Grant)

- 66 library contacts occurred in February
- Staffing of the library has been improved with the addition of two new volunteers
- The Canadian Association of Bookbinders will provide a workshop for library volunteers
- Work continues on the de-accession process and pricing books for the yardage sale

Shop (Helen Kirkby)

- Inventory will occur on April 1. Fewer volunteers are needed.
- Will request sales statistics for next month

Reception (Bev Moffatt)

- The Reception Manual is being updated
- The Museum has provided maps to assist visitors in navigating the museum

Fourth Floor (Arlette Schulman)

- Are preparing for the Carpet Collection Exhibition
- Organization of the Canadian cupboard has been completed and work has begun on the European Collection

Yardage Sale (Liz Jenner)

- Preparation for this sale has begun. The workroom is operating at full capacity
- Publicity has begun. A meeting will occur with the museum to formalize the plan. A Twitter and Facebook account will be established.

Next Meetings

April 2

Annual General Meeting April 30